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Dec.-22-1358

HS-111L (Technical Communication Skills)

B.Tech. 1st (CBCS)

Time : 3 Hours

Max. Marks : 60

The candidates shall limit their answers precisely within the answer-book (40 pages) issued to them and no supplementary/continuation sheet will be issued.

Note : Candidates are required to attempt five questions from all the Sections, (One each) from A, B, C, D and Section E is compulsory.

SECTION - A

1. What are 7 C's of Communication? Why they are known as Gateways to Communication? (10)

OR

2. What do you mean by 'Memo'? What are the essential features of a 'Good Memo'? (10)

SECTION - B

3. Explain the modern forms of Communication? Write about their advantages and disadvantages. (10)

OR

4. Write an E-Mail to the Editor of a newspaper expressing your views about "Video Games & Violence". Express your concern about their harsh effects. (10)

SECTION - C

5. Explain how barriers to communication can be overcome and highlight the role played by 'Effective Listening and Feedback skills'. (10)

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OR

6. Write a detailed note on Formal and Informal Communication. (10)

SECTION - D

7. What do you know about 'Video Conferencing'? What are its advantages? (10)

OR

8. What do you mean by Intonation? What is its importance in English speech? (10)

SECTION - E (Compulsory)

9. (i) Define 'Mock Interviews'.
(ii) Explain the advantages of Group Discussion.
(iii) What do you mean by Articulators and Place of Articulations? Give examples
(iv) Define 'Kinesics' and 'Haptics'.
(v) What do you mean by Paralinguistics? (5×4=20)